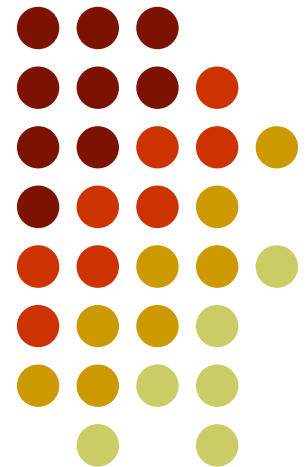# How to Write a Successful Grant Application

Indiana Brownfields Conference

April 11-12, 2006

Types of Available Funding

- Stipulated Assessment Grants
- Stipulated Remediation Grants
- Petroleum Remediation Grants
- Federal Matching Grants
- Low Interest Loans

- Voluntary Remediation Tax Credits

General Application Information

- Each incentive requires a separate application (except Federal Matching Grants – no application required), but the majority of the information is similar, if not, the same
- Application process requires complete, well-written applications submitted by the deadline
- Scoring criteria similar across incentives; emphasis on:
  - Community support and input
  - Redevelopment plan (both economic and community development projects)
  - Amount of funding leveraged with an award
  - Local efforts to redevelop brownfields generally

Ineligible Projects and Applicants

- Site requirements:
  - Must meet the definition of a brownfield
  - Must not present an imminent threat to human health or the environment
  - Must not be the subject of a state (IDEM) or federal (EPA) enforcement action (including pending actions)

- Applicant requirements:
  - Political Subdivision (IC 13-11-2-164(c)), except for VRTC (entity that pays Indiana state taxes)
  - Must not be considered a responsible party for the real or potential contamination being addressed with grant or loan
  - Must not be the subject of a state (IDEM) or federal (EPA) enforcement action (including pending actions)
  - For Federal Matching Grants, must receive EPA brownfield grant

Application Steps – Log In

Application Steps – Creating Log In Information

Application Steps - Selecting a Project

Application Steps – Working on an Application

Application Steps – Working on an Application (con't)

Application Steps – Entering Information

Application Steps – Uploading Supporting Information

Important Points to Remember

- Be descriptive – don't assume we know anything about your project; we rely on you to tell us the "story"
- Involve your community early and often!
- Include as much information as you can – this includes uploading (attaching) as much documentation of your efforts and your project as is available
  - Newspaper articles, letters of support, artist renderings or schematics of the redevelopment, public meeting minutes, environmental reports (if applicable), etc.
- Be ready to apply – have all your information together before submitting! Projects that are further along will be more likely to be awarded funding

Contact Information

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